

Cleanliness in shared apartments: Checklist



Quick tips for everyone

- Don't leave dishes out
- Clean the stove, sink, and countertops
- Dispose of trash and empties regularly
- Keep escape routes clear
- Label personal appliances with your name and room number



Kitchen checklist

- Keep countertops, stovetops, and the oven clear and clean
- Keep the floor clean
- Keep the drain and drain strainer clean (no food scraps)
- Keep the refrigerator clean and tidy
- Take out the trash
- Do not leave empty bottles or glassware in the kitchen or common areas
- Keep upper cabinets clean and clear of items on top



Checklist for common areas and hallways

- Keep common areas and emergency exits clear (no storage areas), e.g., bicycles, clothes racks, old furniture, broken kitchen appliances
- Label personal electrical appliances with your name and room number
- Do not use broken or dangerous appliances
- Keep the inventory complete and undamaged
- Report any damage



Important information for tenants:

